



State Administrative Committee Chairman Election

Women's Operating Code

Article V, VI pp.5-10



2008 is an election year for the position of State Chairman

ARTICLE V- CRITERIA FOR NOMINATIONS

All nominees must be:

Professional Members of the Women's Program at least 21 years old and in good standing for a minimum of two (2) consecutive years immediately prior to the nomination.

A member in good standing is defined as a person who has complied with all aspects of the program as outlined in the *Rules and Policies*.

Special circumstances involving residency criteria for any State or Regional Chairman position can be petitioned to the Regional Administrative Committee (RAC), in consultation with the National Administrative Committee Chairman (NACC), if necessary. Prior to being placed on the ballot, all nominees must sign a document that verifies that they have read and understand the duties and responsibilities of the office for which they have been nominated.

SECTION L- STATE ADMINISTRATIVE COMMITTEE CHAIRMAN (SACC)

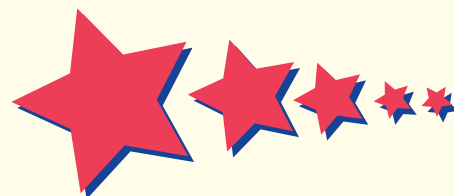
1. Must have been active within that State's program for a minimum of two (2) consecutive years.
2. It is strongly recommended that the candidates have
 - a. financial skills,
 - b. organizational skills,
 - c. communication skills,
 - d. a working knowledge of the program,
 - e. a willingness to fulfill the duties and responsibilities of the position.

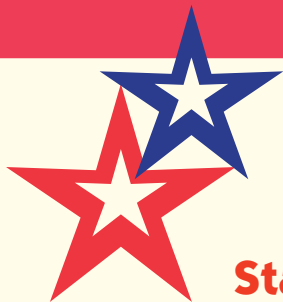
SECTION D - STATE ADMINISTRATIVE COMMITTEE CHAIRMEN (SACC)

1. State Administrative Committee Chairmen (SACC) shall be elected by the Professional members of the Women's Program in their respective states.
2. They shall serve for two (2) years and be elected in the spring on even numbered years.
3. Elections to be completed by April 15th. Term of office to begin July 1st.
4. Election Procedure
 - a. Regional Administrative Committee Chairmen (RACC) shall solicit nominations from the regional Professional membership through the regional newsletters and websites.
 - b. All nominees who are eligible candidates for each office will be placed on the online ballot.
 - c. A call for nominations must be published and/or posted online for a minimum of one month prior to the submission deadline of no later than March 1.
 - d. The following statement will be placed on the USA Gymnastics national website and emailed to all Women's Professional Members who have current email addresses. Each Region and State should post it on their web-sites so that the Professional members are aware of the voting procedures and their responsibilities to ensure that their vote will be counted.

Elections will be conducted on-line at www.usa-gymnastics.org from April 1 – April 15. In order to ensure that your vote can be counted, each Professional Members should make sure of each of the following:

1. *that their address is current (specifically the State)*
 2. *That they know their personal User ID (which is their Professional Member number)*
 3. *That they know their password (a Professional Members password is their eight digit date of birth in a MMDDYYYY format unless they have otherwise instructed.)*
 4. *Their Professional membership, safety certification and background check must be fully processed and current by February 28.*
 5. *If you have any questions regarding your voting privileges, please call Rachel Brazo, Women's Program Manager at 317/237-5050.*
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- e. Each RACC must verify that the nominee meets the criteria for nomination, has agreed to run, understands the job requirements and has submitted a brief résumé (no more than 300 words.)
 - f. Each RACC electronically sends to the Women's Program Manager (rbrazo@usa-gymnastics.org) the name, city and state and the résumé of each candidate (no photos) in a Microsoft Word document no later than March 15th.
 - g. The official Slate of Nominees for each region will be posted on the USA Gymnastics website to begin voting by April 1st. The voting will be concluded on April 15th.
 - h. State Administrative Chairman (SACC) shall be elected by majority (1 over 50%) of the votes cast.
 - i. If no candidate receives a majority vote, a run-off election will be held between the two (2) candidates receiving the most votes. The run-off election will allow all Professional members who were current by March 31 to vote. The Women's Program Manager will work with the individual RACC on the procedures for online run-off elections.
 - j. In the case of a tie in the run-off election or in an election with only two candidates, the Regional Chairman will vote to break the tie.
 - k. Write-in votes will not be allowed.
 - l. If only one nomination for regional office is received, the Regional Chairman will cast one (1) vote and the nominee will be elected by acclamation. This information is also to be sent to the Women's Program Manager by March 15.
 - m. The week after April 15th the RACC's will receive their respective state's election results by email, including the actual vote counts in the event that any of the candidate wants to know this information. The RACC's will notify all of the candidates of the election results.
 - n. After all elections are concluded, a complete list of the state positions will be published at www.usa-gymnastics.org.
 - o. The Regional Administrative Committee Chairman (RACC) shall send a copy of the verified vote count to each candidate in each respective election, upon request of the candidate.





**Nomination Form
for
State Administrative Committee Chairman (SACC)**

I nominate the following person for State Administrative Committee Chairman:

State: _____

Name of Nominee: _____

Address of Nominee: _____

Phone (Home) _____ (Work) _____

Nomination will NOT be accepted without complete information.

Return to: Jen Scannell*35 Bedford St.*Burlington*MA*01803

Deadline for nomination: Postmark by March 1, 2008.

